



ATHLETICS

- TITLE: **VOLLEYBALL LOWER LEVEL HEAD COACH**
- QUALIFICATIONS: Preferred California Teachers Credential. Two years previous coaching experience in assigned sports desirable. Knowledge and ability to teach fundamentals and techniques for sport hired. Must have a Valid CPR and First Aid card. Must also be certified in the state required NFHS Coaching Principals Class, NFHS Concussion Course and Sudden Cardiac Death Course. **Must also complete all HR requirements from school.**
- APPOINTED BY: The principal as recommended by the Athletic Director and recruited by the Varsity Head Coach
- SUPERVISES: Lower level assistant coach(s) and student-athletes as well as those portions of the athletic program as determined by the Varsity Head Coach.
- JOB GOAL: To instruct fellow coaches and student-athletes assigned in the system, fundamental skills, strategies and physical training as put forward by the Varsity Head Coach. In addition, to instill the values of good sportsmanship and fair play along with providing a positive Salesian role model.
- DUTIES AND RESPONSIBILITIES:
1. Administers these aspects of the sports program as assigned by the Varsity Head Coach and/or Athletic Director.
 2. Sees that his assigned coaches and student-athletes adhere to the C.I.F. "Code of Ethics" and sportsmanship statement.
 3. Assists in the care and upkeep of the facilities and equipment used by his student-athletes and coaches.
 4. Ensures that each student-athlete on his / her team is cleared through the athletic training office (passed a valid physical examination, parents / student-athletes have signed off on all electronic forms through Family ID and the student-athlete has completed his baseline concussion testing) **Coach may not allow student-athletes to participate in any capacity of his / her program until ALL of these are turned and up to date, as required by the athletic department.**
 5. Collects and keeps on hand a "White Card" on each of his / her student-athletes, which gives medical personnel the authorization to treat a student-athlete who needs medical attention.



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6. Teaches basic philosophy, system, fundamental skills and techniques as set forth by Varsity Head Coach. Organizes practice sessions that will be conducted within a safe environment, implementing said skills and techniques.
7. Submits all roster changes to Varsity Head Coach, Athletic Director and Attendance Officer.
8. Performs supervision assignments as assigned by Varsity Head Coach.
9. Attends all required staff and Athletic Department meetings.
10. Monitors, along with Varsity Head Coach and Athletic Director, academic and disciplinary standing of all student-athletes assigned.
11. Assists Varsity Head Coach in uniform and equipment issue, collection and inventory.
12. Submit team award winners to Varsity Head Coach in preparation for season ending awards banquet.
13. Maintains the schools disciplinary and dress code standards.
14. Assists to make sure all coaches of his/her staff are certified, as required by the state in the NFHS Coaching Principles, and is also CPR and First Aid certified.
15. Assists in program and/or department fund raising efforts and/or events.
16. Keeps in his possession his team's "Authorization to Treat a Minor" cards.
17. Notifies and submits proper paper work on all player injuries to Varsity Head Coach and/or Trainer.
18. Conducts staff evaluation (if applicable) and submits to Varsity Head Coach.
19. Fosters the department and school "Philosophy" and "Mission" statements in a spirit of "assistance" and "presence" as set in the teaching system of St. John Bosco.
20. Performs other related and/or assigned duties as requested by Varsity Head Coach and/or Athletic Director.

TERMS OF EMPLOYMENT

Annual "Regular Teachers Contract" and/or "Coaching Contract" stipend as approved by the Principal.

EVALUATION:

Head Coach and Athletic Director, immediately following conclusion of each season. This evaluation will be forwarded to the Principal with appropriate recommendations.